

Ithaca School District
Board of Education Meeting
Minutes of March 10, 2014

1. Meeting was called to order by President Mike Huffar at 7:00 p.m. Verification of meeting notice – posted on doors of school, website, faxed to WRCO and Richland Observer as well as email sent to Community and employees.
2. Roll Call – Mrs. Burch, Mr. Huebsch, Mr. Huffar, Mr. Louis , Mr. Magee and Mrs. Mueller were present.
3. Motion made by Mrs. Burch to approve the agenda as presented. Motion seconded by Mrs. Mueller. Motion carried 6-0.
4. Approval of Board Minutes
 - 4.1. Motion made by Mr. Magee to approve the minutes of the February 19, 2014 board meeting with changes. Motion seconded by Mr. Louis. Motion carried 6-0.
5. Citizens Forum – no one spoke
6. Building and Grounds Committee Report – Met on February 26th. Discussion took place in regards to expanding parking in the north parking lot at the high school, discussed the replacement of the currently owned tractor that is used for snow removal and other tasks, talked about solution to icing down by school buses. Possible solutions discussed were: roofing over the buses and/or blacktopping. The committee also discussed the possible solutions components needed/wanted in a security system to be installed.
7. Finance Committee Report was given by Mr. Huebsch – noting bills such as check to Cesa #3 in the amount of \$25,000 for our district’s part of the Stephanie Harvey Grant which is for 13 days of teacher development for 14 teachers, a bill to MSA in the amount of \$19,975 which is a progress bill of the contract awarded for architectural services, a check to Wittmann Welding for \$164.52 which was to repair the forks on the tractor frontloader, and check #40911 which was voided to Standard and Poors as this was paid as part of the services that RW Baird performed through our contract with them for bond issuance.
8. District Administrator’s report – Mr. Smudde gave an update on behalf of Dr. Kujawa who was unable to be present. MEP (Mechanical, Electrical, and Plumbing) meeting with MSA, Kraemer Brothers and Engineers took place on March 5th where they discussed along with the major portions of these projects, the relocation of the greenhouse and plumbing issues surrounding that, mentioned the upcoming County Board Meeting that will be discussing the district’s request for re-zoning, and Dr. Kujawa’s thoughts in regards to the request for movement of old lighting poles, lights to the softball field. His recommendation is to not use the old as they have been rated to be taken out of service in the next two years for safety purposes. The old lights are also not very energy efficient and would not be in the best interest of the district.
9. Principal’s Report - highlighted Parent Teacher Conferences, Professional Development Day, Educator Effectiveness meeting with Lisa Arneson from Cesa #3, Building and Grounds

Committee Meeting, Baseball Coach Interviews, Bid Package #1 meeting at Kraemer Brothers and MEP Meeting at MSA.

10. Business Manager's Report – gave a brief update on required reports that were filed since the last board meeting, Worker's Comp. claims, Insurance Quotes for the Builders Risk Insurance, gathered and provided information for Key Benefit Concepts to do our Post Employment Benefit Actuarial Study, Salary surveys for WASBO and WASB, Large Group Census for M3 to bid out health insurance, submitted required documents to American Deposit Management for the investment of bond proceeds. Attended the WI Federal Funding Conference and have been informed that we drew the lottery for another Membership Audit this spring.
11. Athletic Director's Report – Wrestling: Middle School team - Ithaca had 15 athletes, Weston had 6 athletes. They didn't participate in any team contests but did individual contests. The High School Wrestling Coop's season went well with Hunter Dischler placing 1st at State Competition, Mason McCauley 5th, Stetson Clary 6th, and Nick Bennett qualifying but not placing at state. Boy's Basketball season closed with a loss to North Crawford in the 1st round of Regional playoffs. The Girls Basketball season came to a close with taking Conference Championship and winning the first two regional games, losing to Barneveld in the Regional Finals who were ranked #1 in Division 5 within the state of Wisconsin.
12. Choir Trip Report – Ms. Cejpek gave a brief overview of what was planned for the trip to New York on April 11th – 15th. Twenty four students, fifteen adults and Ms. Cejpek will be going. They will leave on April 11th meeting up with the students that are performing at State Forensics in Madison, travelling through the night and most of the next day. First stop will be in Bloomsburg, PA., where they will spend the night and then on to Liberty State Park, Ellis Island, Times Square and Broadway play "Lion King". They will be doing a Harlem Spiritual Bus Tour, Blue Man Group, Rockefeller Center Walking Tour, eating at Hard Rock Café, an off-Broadway Workshop, Broadway play "Phantom of the Opera" and then driving through the night and back to Ithaca mid-day on April 15th.
13. New Business
 - 13.1. Motion made by Mr. Huebsch to approve 2014-15 Fall Semester Youth Options for 6 students. Motion seconded by Mr. Louis. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.
 - 13.2. Motion made by Mr. Magee to approve Inclement Weather make-up days on April 15th and 16th. Motion seconded by Mrs. Burch. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes Mrs. Burch-yes. Motion carried 6-0.
 - 13.3. No action on JV Baseball Program.
 - 13.4. Motion made by Mr. Magee to approve the plan for a concrete slab to place a baseball concession stand and bleachers on with the cost being taken care of by Ithaca Youth Baseball Club. Motion seconded by Mrs. Mueller. Motion carried 6-0.

- 13.5. Motion made by Mrs. Burch to approve the construction of the baseball batting cage for the spring baseball season. Motion seconded by Mr. Huebsch. Motion carried 6-0.
- 13.6. No action taken on softball field lighting.
- 13.7. Motion made by Mr. Louis to approve the bills and balances with receipts of \$501,166.98 and disbursements of \$321,567.99. Motion seconded by Mr. Huebsch. Roll call vote –Mr. Huebsch-yes; Mr. Magee; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes. Motion carried 6-0.
- 13.8. No action on Bid Packet #1 for Elementary Addition and renovation as Bid Packet #2 will be coming in on April 22nd.
- 13.9. Motion made by Mrs. Mueller to approve a contract with Brack Thermal Systems, Inc. for asbestos abatement in the elementary in the amount of \$8,933.00. Motion seconded by Mr. Magee. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.
- 13.10. No action taken on Payment Solution services from American Deposit Management as Kraemer’s will be providing a similar service within their general contractor’s agreement with the district.
- 13.11. Motion made by Mrs. Burch to approve Policy 552.051 Investments. Motion seconded by Mr. Louis. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes. Motion carried 6-0.
- 13.12. Motion made by Mr. Huebsch to approve setting up a second account with American Deposit Management for Investment of cash flow excesses. Motion seconded by Mr. Louis. Roll call vote – Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes. Motion carried 6-0.
- 13.13. Motion made by Mr. Magee to approve Policy 552.052 Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations and Continuing Disclosure Policy. Motion seconded by Mr. Huebsch. Roll call vote – Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 6-0.
- 13.14. Motion made by Mr. Magee to approve the auditing contract with Johnson Block for the 2013-14 fiscal year in the amount of \$6,000 for the regular audit and up to \$1,500 for the membership audit. Motion seconded by Mrs. Mueller. Roll call vote – Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes. Motion carried 6-0.
- 13.15. Motion made by Mrs. Burch to approve purchasing a Builder’s Risk Insurance Policy from Local Government Insurance Pool for \$4,570,000 coverage with a \$500.00 deductible for a premium of \$2,375.00. Motion seconded by Mr. Louis. Roll call vote –

Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.

13.16. Motion made by Mrs. Mueller to set the Ground Breaking for the Elementary Addition for Wednesday, April 9th at 6:00 p.m. Motion seconded by Mr. Magee. Motion carried 6-0.

13.17. Motion made by Mr. Huebsch to set the next school board meeting for Wednesday, April 9th at 7:00 p.m. Motion seconded by Mr. Louis. Motion carried 6-0.

13.18. Agenda items were discussed for the next board meeting.

13.19. Motion made by Mr. Magee to set next Finance/Personnel Committee Meeting for Wednesday, April 9th, 6:30 p.m., and Policy Committee Meeting to be announced. Motion seconded by Mr. Louis. Motion carried 6-0.

14. Old Business

14.1. Motion made by Mr. Magee to approve the Musco Lighting's bid of \$157,000 for replacement of light poles and lights on the football/baseball fields. Motion seconded by Mr. Louis. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.

14.2. Motion made by Mr. Huebsch to approve Alliant Energy to remove existing football/baseball field light poles and install electrical service in two locations in the amount of \$3,825. Motion seconded by Mrs. Mueller. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.

14.3. Motion made by Mr. Louis to approve Barnett Electric's bid of \$13,000 for wiring of football/baseball field light project. Motion seconded by Mrs. Burch. Roll call vote – Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes. Motion carried 6-0.

15. Motion made by Mrs. Mueller to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Motion seconded by Mr. Louis. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis—yes. Motion carried 6-0.

16. Motion made by Mrs. Mueller to reconvene to open session. Motion seconded by Mrs. Burch. Motion carried 6-0.

17. High School Baseball Coaches

17.1. Motion made by Mr. Magee to approve hiring Jeff Hilleshiem as Varsity Baseball Coach for the 2013-14 season. Motion seconded by Mrs. Burch. Roll call vote – Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-no. Motion carried 5-1.

- 17.2. Motion made by Mrs. Mueller to approve Zack Thome as JV-Assistant Baseball Coach for the 2013-14 season. Motion seconded by Mr. Magee. Roll call vote – Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes. Motion carried 6-0.
18. Middle School Track Coach – no actions, no applicants.
19. High School Softball Coaches
- 19.1. Motion made by Mr. Huebsch to approve hiring Todd Cockroft as Varsity Softball Coach for the 2013-14 season. Motion seconded by Mr. Louis. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.
- 19.2. Motion made by Mr. Magee to approve hiring Ken Anderson as JV-Assistant Softball Coach for the 2013-14 season. Motion seconded by Mrs. Mueller. Roll call vote – Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes. Motion carried 6-0.
20. Volleyball Coach
- 20.1. Motion made by Mr. Huebsch to approve hiring Cheryl Crook as Varsity Volleyball Coach for the 2014-15 season. Motion seconded by Mr. Louis. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes. Motion carried 6-0.
21. Athletic Coaches Contracts
- 21.1. Motion made by Mrs. Mueller to approve the 2013-14 Cheerleading Coach Contract for Megan Greeley. Motion seconded by Mr. Magee. Roll call vote – Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 6-0.
- 21.2. Motion made by Mrs. Burch to approve the 2013-14 Head Track Coach Contract for Jeanna Lorenz. Motion seconded by Mr. Louis. Roll call vote – Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes. Motion carried 6-0.
- 21.3. Motion made by Mrs. Mueller to approve the 2013-14 Assistant Track Coach Contract for Brady Nelson. Motion seconded by Mr. Magee. Roll call vote – Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes. Motion carried 6-0.
- 21.4. Motion made by Mr. Louis to approve the 2014-15 Varsity Football Coach Contract for Chad Clary. Motion seconded by Mr. Huebsch. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mrs. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.
- 21.5. Motion made by Mrs. Burch to approve a 2014-15 Assistant Football Coach Contract for John McCarville. Motion seconded by Mrs. Mueller. Roll call vote – Mrs.

- Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.
- 21.6. Motion made by Mr. Magee to approve a 2014-15 Assistant Football Coach Contract for Kurt Lasse. Motion seconded by Mr. Huebsch. Roll call vote – Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes. Motion carried 6-0.
- 21.7. Motion made by Mr. Huebsch to approve a 2014-15 Assistant Football Coach Contract for Zack Thome. Motion seconded by Mr. Louis. Roll call vote – Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mrs. Mueller-yes. Motion carried 6-0.
- 21.8. Motion made by Mr. Magee to approve a 2014-15 Assistant Football Coach Contract for Jim Harris. Motion seconded by Mr. Louis. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.
- 21.9. Motion made by Mr. Huebsch to approve a 2014-15 Middle School Football Coach Contract for Ryan Lord. Motion seconded by Mrs. Burch. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 6-0.
- 21.10. Motion made by Mrs. Mueller to approve a 2014-15 Middle School Football Coach Contract for Mike Mani. Motion seconded by Mr. Huebsch. Roll call vote – Mrs. Burch-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes. Motion carried 6-0.
22. Motion made by Mrs. Burch to adjourn the meeting. Motion seconded by Mr. Louis. Motion carried 6-0.

Submitted by
Pat Magee, School Board Clerk