

**Ithaca School District
Board of Education Meeting
Minutes of July 8, 2013**

1. Meeting called to order at 7:00 pm by Board President, Mike Huffar. Verification of meeting notice – Posted on school doors, on school website, faxed to WRCO and Richland Observer.
2. Roll Call – Mrs. Burch, Mr. Huffar, Mr. Magee, Mr. Huebsch, Mrs. Mueller and Mr. Louis were all present. Mr. Anderson arrived at 7:25 p.m.
3. Motion made by Mrs. Burch to approve the Agenda with the elimination of items 20 and 21 which are duplicates of 12.8 and 12.9 after closed session, seconded by Mr. Louis. Motion carried 6-0.
4. Approval of Board Minutes
 - 4.1. Motion made by Mr. Magee to approve the minutes of June 10th. Motion seconded by Mrs. Mueller. Motion carried 6-0.
 - 4.2. Motion made by Mr. Louis to approve the minutes of June 17 with correction to item 3 (Motion was carried 4-0). Motion seconded by Mrs. Burch. Motion carried 6-0.
 - 4.3. Motion made by Mr. Huebsch to approve the minutes of June 24th. Motion seconded by Mr. Magee. Motion carried 6-0.
5. Citizens Forum – Mr. Huffar informed the board that notes from the Academic Focus Meeting will be typed up and made available soon.
6. Curriculum Highlights – Ms. Davies – Business Education Teacher will present at later date.
7. Policy Committee Report was given by Mr. Magee – highlighting the areas that were added and changed to the Co-curricular code.
8. Finance Committee Report was given by Mr. Huebsch. Bills that were highlighted were \$7,500 paid to Tiffany's Painting for painting of the community gym, \$255.72 to Chitwood Electric for repair of a ceiling fan, \$2,126.52 to Heineman for common core materials to be implemented within curriculum, \$259.25 to Jim Greeley Signs for Vinyl Letters and awards for spring sports recognition, \$3,085.67 to School Specialty for three lunch room tables, \$562.50 to Strang Heating for trouble shooting on phone system, and \$37,065.00 to EMC for the District's Business Insurance.
9. District Administrator's Report – Dr. Kujawa gave updates on feedback from the Academic Focus Meeting that took place on June 24th which generated a lot of positive comments. He reported that the stage floor in the community gym is completed, the electronic bleacher installation and hand rails are installed and the fund raiser held at the school were well attended and clean up was outstanding.
10. Principal's Report – Mr. Smudde gave updates on classroom budget status, job postings and interviews, summer school program, Policy Committee Meeting dealing with Co-Curricular Code, English Language Arts Curriculum Alignment with the common core standards, and special education.
11. Business manager's report – Mrs. Richards reported on the end of year reports that have been filed as well as the end of year grant claims that have been filed. She also provided the board with an updated July 1st aid estimate from the state and an updated estimate of the revenue limit worksheet. Mrs. Richards reported notification from Wisconsin

Retirement that contribution rates would be going up to 14% in January 2014. The Geotechnical studies regarding the soil borings on the proposed property for the elementary addition were done on July 2nd and 3rd. 2012-13 Financial Audit is scheduled for August 21-23, 2013.

12. New Business

12.1. Lisa Voisen from Robert W. Baird presented information regarding Bond Counsel's role in the referendum, experience with Qualified Zone Academy Bonds and fees associated with the services.

12.1.1. Motion made by Mr. Magee to approve retaining Robert W. Baird for professional services in regards to referendum and Bond issuance of elementary addition. Motion seconded by Mr. Louis. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes. Motion carried 7-0.

12.1.2. Motion made by Mr. Anderson to approve Quarles and Brady in the amount of \$9,750 as Bond Counsel for upcoming elementary addition referendum. Motion seconded by Mrs. Burch. Roll call vote – Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 7-0.

12.2. Motion made by Mr. Magee to approve bills and balances with Receipts of \$ 1,124,172.47 and disbursements of \$ 408,679.91. Motion seconded by Mrs. Burch. Roll call vote – Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes. Motion carried 7-0.

12.3. Motion made by Mr. Anderson to approve the 2013-14 WIAA Senior High Membership in the amount of \$600.00. Motion seconded by Mr. Louis. Roll call vote – Mr. Huebsch; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes. Motion carried 7-0.

12.4. Motion made by Mrs. Mueller to approve the contract with Cesa #6 in the amount of \$1,300 for web hosting, and support for school's web site. Motion seconded by Mrs. Burch. Roll call vote – Mrs. Mueller – yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.

12.5. Motion made by Mr. Magee to approve the use of sports equipment for athletic programs/summer camps. Motion seconded by Mr. Anderson. Motion carried 7-0.

12.6. Motion made by Mrs. Burch to approve the facilitation of purchasing equipment for the Ithaca Youth Football Program with the Booster Club reimbursing the school district. Motion seconded by Mr. Anderson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes. Motion carried 7-0.

12.7. Motion made by Mr. Huebsch to approve the co-curricular code as amended and presented. Motion seconded by Mr. Louis. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes. Motion carried 7-0.

12.8. Motion made by Mr. Magee to approve wage increases for support staff in the amount of \$0.26 an hour for hourly employees and \$0.58 a trip for bus drivers. Motion

seconded by Mrs. Mueller. Roll call vote – Mr. Louis-yes; Mr. Huffar-abstained; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 6-0 with 1 abstaining.

12.9. Motion made by Mr. Magee to approve wage increase of \$831.24 per teacher with the exception of one teacher receiving no increase and one teacher's wages being adjusted to bring them to the base of \$32,900. Motion seconded by Mr. Anderson. Roll call vote – Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-abstained; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes. Motion carried 6-0 with 1 abstaining.

12.10. Motion made by Mr. Huebsch to set the next board meetings to July 22, 2013 and August 12, 2013. Motion seconded by Mrs. Mueller. Motion carried 7-0.

12.11. Discussed items to be placed on next board agendas.

12.12. Motion made by Mr. Magee to set the next Finance Committee meeting for August 12th at 6:30 p.m. Motion seconded by Mr. Louis. Motion carried 7-0.

13. Old Business

13.1. No action on Floor Covering for Old Gym floor.

14. Motion made by Mr. Louis to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Motion seconded by Mrs. Mueller. Roll call vote – Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes. Motion carried 7-0.

15. Motion made by Mrs. Burch to reconvene to Open Session. Motion seconded by Mr. Louis. Motion carried 7-0.

16. No action on hiring H.S. Math teacher for the 2013-14 school year.

17. Motion made by Mrs. Burch to approve the retirement of Neal Anderson as Athletic Director with thanks for his years of service. Motion seconded by Mrs. Mueller. Motion carried 7-0.

18. Motion made by Mr. Magee to approve the hiring of Dan Rice as Athletic Director. Motion seconded by Mr. Huebsch. Roll call vote – Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.

19. No action on contract with MSA.

20. Eliminated when agenda was approved.

21. Eliminated when agenda was approved.

22. Motion made by Mrs. Burch to adjourn. Motion seconded by Mrs. Mueller. Motion carried 7-0.

Submitted by Pat Magee
Ithaca School District
School Board Clerk