

**Ithaca School District
Board of Education Meeting
Minutes of February 19, 2014**

1. Meeting was called to order by President Mike Huffar at 7:00 p.m. Verification of meeting notice – posted on doors of school, website, faxed to WRCO and Richland Observer as well as email sent to Community and employees.
2. Roll Call – Mrs. Burch, Mr. Huebsch, Mr. Huffar, Mr. Louis were all present. Mr. Magee and Mrs. Mueller were absent.
3. Motion made by Mr. Louis to approve the agenda as presented. Motion seconded by Mr. Huebsch. Motion carried 4-0.
4. Approval of Board Minutes
 - 4.1. Motion made by Mrs. Burch to approve the minutes of the January 15, 2014 board meeting. Motion seconded by Mr. Huebsch. Motion carried 4-0.
 - 4.2. Motion made by Mr. Louis to approve the minutes of the January 28, 2014 board meeting. Motion seconded by Mrs. Burch. Motion carried 4-0.
5. Citizens Forum – three or four community members spoke up on their concerns about the Baseball Program and in particular the need for scheduled JV games.
6. Policy Committee Report was given by Mr. Smudde – highlighted Policy 202 – Principal Job Description and Policy 211 – Records Retention Schedule.
7. Curriculum Committee Report was given by Mr. Smudde – highlighted Course Catalog work, new 2017 Math and Science Credit Requirements which were increased by the state to 3 of each, changes to the English Classes which will combine the now existing elective English courses to be incorporated into year-long English Classes, Pre-requisites for College Prep English courses, additional classes to meet the needs of additional Math and Science Requirements, integration of technology into curriculum.
8. Finance Committee Report was given by Mr. Huebsch – noting bills such as the telephone bills, CDW – for Basketball technology which was a flash drive for additional storage of video recordings for games, Complete Control bill for work on boiler unit – which was submitted to insurance for water damage claim that happened previously, DPI invoice in the amount of \$3,280 for Teach-scape which will be reimbursed by a grant that was written earlier this year for Teacher Effectiveness Training, Quality Door and Hardware in the amount of \$4,373.97 for the replacement of two doors in the community gym and Standard and Poor’s invoice for Bond Rating Services in the amount of \$8,700 which was a \$1,000 less than previously approved by the board.
9. District Administrator’s report – highlighted School Board Convention which was attended by Pat Magee, Steve Louis, Bob Smudde and himself in January, Pre-bid meeting which will take place on Friday, Feb. 21st at 10:00 a.m. for all contractor bidders.

10. Principal's Report - highlighted elementary staff meeting, teacher evaluations, MAP Testing, Special Education Update, Ridge and Valley Principal's meeting, Curriculum committee, Building activities with MSA and Kramer Brothers, and Jr. Class Prom.
11. Business Manager's Report – W2's, 1099's and Wisconsin Retirement Annual Reconciliations, continual provision of information to Quarles and Brady, MSA, Kramer Brothers, and RW Baird for closing documents of bond issuance.
12. New Business
 - 12.1. Motion made by Mr. Huebsch to approve using American Deposit Management Co. for investment of Bond Proceeds. Motion seconded by Mr. Louis. Roll call vote – Mrs. Burch-yes; Mr. Huebsch-yes; Mr. Louis-yes; Mr. Huffar-yes;. Motion carried 4-0.
 - 12.2. Motion made by Mr. Louis to approve elementary project, Kraemer Brothers Guaranteed Maximum Price and notice to proceed. Motion seconded by Mrs. Burch. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Huebsch-yes; Mr. Louis-yes. Motion carried 4-0.
 - 12.3. Motion made by Mrs. Burch to adopt the elementary school addition milestone schedule presented. Motion seconded by Mr. Huebsch. Motion carried 4-0.
 - 12.4. Motion made by Mr. Huebsch to approve the bills and balances with receipts of \$226,479.16 and disbursements of \$466,892.56. Motion seconded by Mr. Louis. Roll call vote – Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Huebsch-yes. Motion carried 4-0.
 - 12.5. Motion made by Mr. Louis to approve the Jr. Class request for holding Prom off campus at the White House on April 5, 2014. Motion seconded by Mrs. Burch. Motion carried 4-0.
 - 12.6. Motion made by Mrs. Burch to approve the 2014-15 school calender. Motion seconded by Mr. Louis. Roll call vote – Mr. Huebsch-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 4-0.
 - 12.7. Motion made by Mr. Huebsch to approve Policy 202 – Principal Job Description. Motion seconded by Mr. Louis. Motion carried 4-0.
 - 12.8. Motion made by Mrs. Burch to approve Policy 211 – Record Retention Schedule. Motion seconded by Mr. Huebsch. Motion carried 4-0.
 - 12.9. Motion made by Mr. Louis to set next regular school board meeting for March 10, 2014 at 7:00 p.m. Motion seconded by Mrs. Burch. Motion carried 4-0.
 - 12.10. Agenda items were discussed for the next board meeting.
 - 12.11. Motion made by Mr. Huebsch to set next Finance/Personnel Committee Meeting for March 10, 6:30 p.m., and Building and Grounds to be announced. Motion seconded by Mr. Louis. Motion carried 4-0.
13. Old Business
 - 13.1. No action taken on pole and light replacements for football/baseball fields.
 - 13.2. No action taken on electrical installation for football/baseball fields.

14. Motion made by Mrs. Burch to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. Motion seconded by Mr. Louis. Roll call vote – Mr. Huebsch-yes; Mr. Louis, Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 4-0.
15. Motion made by Mr. Huebsch to reconvene to open session. Motion seconded by Mr. Louis. Motion carried 4-0.
16. Motion made by Mrs. Burch to open the Varsity Baseball Coaching position for internal and public posting for the 2014-15 season. Motion seconded by Mr. Louis. Roll call vote – Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Huebsch-yes. Motion carried 4-0.
17. Motion made by Mr. Huebsch to accept Mr. Mani’s resignation as Middle School Track Coach. Motion seconded by Mr. Louis. Motion carried 4-0.
18. Motion made by Mr. Huebsch to approve the Principal interview committee to consist of the 6 School Board Members, District Administrator, Principal, two community members, 2 teachers and 2 support staff. Motion seconded by Mrs. Burch. Motion carried 4-0.
19. Motion made by Mrs. Burch to adjourn the meeting. Motion seconded by Mr. Louis. Motion carried 4-0.

Submitted by
Cheryl Richards, Business Manager