

**Ithaca School District  
Board of Education Meeting  
Minutes of April 9, 2014**

1. Meeting was called to order by Mr. Huffar at 7:00 p.m. Meeting was posted and on the website.
2. Roll Call: Mrs. Burch, Mr. Huebsch, Mr. Huffar, Mr. Louis, Mr. Magee, Mrs. Mueller were all present.
3. Motion made by Mr. Louis to appoint Randy Manning to the open board seat. Seconded by Mrs. Mueller. Motion carried 6-0. As Mr. Manning was elected to this seat in the April election, Oath of office was administered in public to Mr. Manning and Mrs. Burch.
4. Motion to approve the agenda as presented by Mrs. Burch. Seconded by Mr. Huebsch. Motion carried 7-0.
5. Approval of Board Minutes
  - 5.1. Motion made by Mr. Louis to approve the board minutes of March 8, 2014 with changes. Seconded by Mrs. Burch. Motion carried 7-0
  - 5.2. Motion made by Mrs. Mueller to approve the board minutes of March 10, 2014 with changes. Seconded by Mr. Louis. Motion carried 7-0.
  - 5.3. Motion made by Mr. Huebsch to approve the board minutes of March 18, 2014. Seconded by Mrs. Burch. Motion carried 7-0.
  - 5.4. Motion by Mrs. Mueller to approve the board minutes of March 20, 2014. Seconded by Mr. Louis. Motion carried 7-0.
  - 5.5. Motion made by Mrs. Burch to approve the board minutes of March 21, 2014. Seconded by Mr. Louis. Motion carried 7-0.
  - 5.6. Motion made by Mrs. Mueller to approve the board minutes of March 25, 2014 with changes. Seconded by Mr. Huebsch. Motion carried 7-0.
6. Citizens Forum
  - 6.1. Mr. Dick Cates, a Candidate running for the 51<sup>st</sup> Assembly Seat, made a short presentation highlighting why he's running for the assembly and his background.
  - 6.2. Annette Louis requested that the school district allow the use of the parking lots for use during the Dairy Breakfast. We will discuss at the next board meeting.
  - 6.3. Presentation by Katy Clary, representing the senior class, requesting permission for a senior field trip on May 14, 2014 to various venues chaperoned by staff. We will discuss at the next board meeting.
  - 6.4. Tim Kepler requested information on JV baseball scheduling. Mr. Rice went over the current JV schedule and possible future games to be scheduled this year.
7. Finance Committee Report
  - 7.1. Mr. Huebsch went over bills of note: #41074 to Advanced Health and Safety, LLC. for \$1000.00 for asbestos abatement. #41054 to MSA for \$36,075.00 and #41130 to MSA for 55,789.00. These were for completed drawings on the building project and additional work requested. #41060 to Lori Swanson for \$375.00 to collate data from WSAS testing.
8. District Administrator's Report presented by Dr. Kujawa. Dr. Kujawa and Mr. Louis attended the Richland County Board of Supervisors meeting on March 18<sup>th</sup>, where they approved the rezoning request for the district. Discussed recent signing of Wisconsin Act 257, which eliminates the 180 day requirement for schools and retains the minimum instructional time requirement. Health Insurance is projected to increase 6.9%. Currently in discussions to form a CESA3 consortium for insurance purchasing. Kraemer Brothers will schedule a construction meeting every other Monday. Dr. Kujawa will distribute minutes to the board.
9. Principal's Report presented by Mr. Smudde. Working on finalizing staff budgets. Discussed preparations for the Choir Trip to New York April 11<sup>th</sup> through April 15<sup>th</sup>. Mr. Smudde was very impressed with the Middle School Science Fair. Thanks to Mrs. Willis and the judges for the long hours working on it. Discussed Summer School program that will be staged at Willow Valley Church

- due to construction during the summer. Mr. Smudde is working with Mrs. Wallace on the master schedule for 2014/2015. Mr. Smudde was interviewed by WRCO where he answered questions about the new building project and also about our new Principal. Attended the Herb Kohl Excellence in Education Luncheon with Lexi Klatt, who received the Kohl Initiate Scholarship. Discussed Special Education updates including Year-End cycle for IEPs and Parent Survey.
10. Business Manager's Report. Mrs. Richards was not able to attend. Preliminary Budget information and Preliminary End of Year Projections presented by Mr. Smudde.
  11. Athletic Director's Report presented by Mr. Rice. Discussed recent cancellations and reschedules for athletic events. Discussed upcoming vote by WIAA on Tournament placement and conference realignment.
  12. New Business
    - 12.1. Motion made by Mr. Huebsch to keep access open to community as much as possible in the school buildings during construction. Seconded by Mr. Magee. Motion carried 7-0.
    - 12.2. No Action
    - 12.3. Motion made by Mr. Huebsch to use trailers from Kraemer Brothers to store classroom items in during construction and books to be stored in LMC. Seconded by Mrs. Burch. Motion carried 7-0.
    - 12.4. Motion made by Mr. Louis to approve Total Receipts of \$996,466.79 and Total Disbursements of \$620,391.70. Seconded by Mr. Manning. Roll Call vote: Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – yes, Mrs. Burch – yes, Mr. Manning – yes, Mrs. Mueller – yes, Mr. Huebsch – yes. Motion carried 7-0.
    - 12.5. Motion made by Mrs. Burch to approve the CESA3 contact for 2014/2015 of \$39,289.00. Seconded by Mrs. Mueller. Roll Call vote: Mr. Huebsch – yes, Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – yes, Mrs. Burch – yes, Mr. Manning – yes, Mrs. Mueller – yes. Motion carried 7-0.
    - 12.6. Motion made by Mr. Magee to approve Hiring 5<sup>th</sup> grade teacher for 2014/2015. Seconded by Mr. Manning. Roll Call vote: Mrs. Mueller – yes, Mr. Huebsch – yes, Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – abstain, Mrs. Burch – yes, Mr. Manning yes. Motion carries 6-0 with 1 abstaining. Motion made by Mr. Louis to approve hiring additional custodian for 2014/2015. Seconded by Mrs. Mueller. Roll Call vote: Mr. Manning – yes, Mrs. Mueller – yes, Mr. Huebsch – yes, Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – yes, Mrs. Burch – yes. Motion carried 7-0.
    - 12.7. Motion made by Mr. Magee to approve Camp Bulldog summer school program. Seconded by Mr. Manning. Roll Call vote: Mrs. Burch – yes, Mr. Manning – yes, Mrs. Mueller – yes, Mr. Huebsch – yes, Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – abstain. Motion carried 6-0 with 1 abstaining.
    - 12.8. Discussion and possible action on contract with Kraemer Brothers will be at the next meeting.
    - 12.9. Motion made by Mrs. Burch to have a special meeting on April 22, 2014 at Kraemer Brothers, the next regular meeting on April 30, 2014 and the first meeting in May on May 12, 2014. Seconded by Mrs. Mueller. Motion carried 7-0.
    - 12.10. Agenda items for next meetings: Kraemer Brothers contract, Nonrenewals, Senior Class trip, Dairy Breakfast parking.
    - 12.11. Motion made by Mr. Louis to approve Finance Committee meeting on May 12, 2014 at 6:30 p.m. Seconded by Mrs. Burch. Motion carried 7-0.
  13. Old Business:
    - 13.1. Discussion on security system. Will discuss further at April 30, 2014 meeting.
  14. Motion made by Mrs. Mueller to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) for "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Seconded by Mrs. Burch. Roll Call vote: Mr. Huebsch – yes, Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – yes, Mrs. Burch – yes, Mr. Manning – yes, Mrs. Mueller – yes. Motion carried 7-0.

15. Motion made by Mr. Louis to reconvene to Open Session. Seconded by Mrs. Burch. Motion carried 7-0.
- 16.1 Motion made by Mr. Huebsch to nonrenew the contract for Sharon Wheat. Seconded by Mrs. Burch. Roll Call vote: Mr. Manning – yes, Mrs. Mueller – yes, Mr. Huebsch – yes, Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – yes, Mrs. Burch – yes. Motion carried 7-0.
- 16.2 Motion made by Mr. Magee to nonrenew the contract for Liz Cejpek. Seconded by Mr. Louis. Roll Call vote: Mrs. Burch – yes, Mr. Manning – yes, Mrs. Mueller – yes, Mr. Huebsch – yes, Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – yes. Motion carried 7-0.
- 17.0 Motion made by Mrs. Mueller to approve the early retirement request from Louise Murphey with appreciation for her years of service to the district. Seconded by Mr. Huebsch. Roll Call vote: Mr. Huffar – yes, Mrs. Burch – yes, Mr. Manning – yes, Mrs. Mueller – yes, Mr. Huebsch – yes, Mr. Magee – yes, Mr. Louis – yes. Motion carried 7-0.
- 18.1 Motion made by Mr. Magee to approve Jay O’Connell as Middle School head track coach. Seconded by Mr. Louis. Roll Call vote: Mr. Louis – yes, Mr. Huffar – yes, Mrs. Burch – yes, Mr. Manning – yes, Mrs. Mueller – yes, Mr. Huebsch – yes, Mr. Magee – yes. Motion carried 7-0.
- 18.2 Motion made by Mrs. Mueller to approve Skyla Pauls as assistant Middle School track coach. Seconded by Mr. Manning. Roll Call vote: Mr. Magee – yes, Mr. Louis – yes, Mr. Huffar – yes, Mrs. Burch – yes, Mr. Manning – yes, Mrs. Mueller – yes, Mr. Huebsch – yes. Motion carried 7-0.
- 19.0 Motion made by Mrs. Burch to adjourn. Seconded by Mrs. Mueller. Motion carried 7-0

Patrick Magee, Clerk  
Ithaca Board of Education