

SCHOOL DISTRICT OF ITHACA
24615 State Highway 58
Richland Center, WI 53581

BOARD OF EDUCATION MINUTES
September 12, 2011

1. Meeting was called to order by board president Pat Magee. Verification of meeting notice took place. It was posted on the web site, faxed to WRCO and the Richland Observer as well as posted on the doors of the school.
2. All members were present.
3. Motion made by Mrs. Ziemke to approve the agenda. Motion seconded by Mr. Anderson. Motion carried 7-0.
4. Motion made by Mrs. Peterson to approve the August 15th, 2011 board minutes as corrected. Motion seconded by Mrs. Burch. Motion carried 7-0.
5. Citizens Forum
6. Policy Committee Report.
7. Finance/Personnel Committee Report.
8. Athletic Director's Report
9. Administrator's Report
10. Principal's Report
11. Business Manager's Report.
12. NEW BUSINESS
 - 12.1. Motion made by Mrs. Burch to approve bills and balances with receipts of \$609,500.37 and disbursements of \$231,934.76. Motion seconded by Mrs. Ziemke. Roll call vote – Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
 - 12.2. Motion made by Mrs. Peterson to approve the Private school Parent Transportation Contracts. Motion seconded by Mrs. Ziemke. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Motion carried. 7-0.
 - 12.3. No action – previous action taken place.
 - 12.4. Motion made by Mr. Marchwick to approve the increase in lunch prices by .05 for elementary and high school. Motion seconded by Mr. Anderson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried. 7-0.
 - 12.5. Motion made by Mr. Huffar to approve the 2011-12 budget as presented. Motion seconded by Mrs. Peterson. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes;
 - 12.6. Motion made by Mr. Anderson to approve the purchase of Mimio – interactive whiteboards at a cost of \$6,850.09. Motion seconded by Mr. Marchwick. Roll call – Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes. Motion carried 7-0.

- 12.7. Motion made by Mr. Huffar to approve the Grievance Procedure as presented. Motion seconded by Mrs. Burch. Motion carried 7-0.
- 12.8. Motion made by Mr. Marchwick to approve a \$250 donation from the football boosters towards the purchase of a refrigerator for the concession stand. Motion seconded by Mrs. Ziemke. Roll call vote – Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.
- 12.9. Action tabled.
- 12.10. Motion made by Mrs. Burch to approve a \$300 donation from the National Archery Program. Motion seconded by Mrs. Ziemke. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
- 12.11. The 1st reading of the District's Web Policy took place.
- 12.12. Mrs. Peterson made a motion to set the next board meeting for October 10th at 7 p.m. Motion seconded by Mr. Anderson. Motion carried 7-0.
- 12.13. Motion made by Mr. Huffar to set the next finance committee meeting for October 10th at 6:30 p.m. Motion seconded by Mr. Anderson. Motion carried 7-0.
13. Old Business –
 - 13.1. Motion made by Mr. Huffar to approve the purchase of a 28" Snapper snowblower from Homesteader's. Motion seconded by Mrs. Peterson. Roll call vote – Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes. Motion carried 7-0.
 - 13.2. No Action. Previously acted upon.
14. Motion made by Mr. Marchwick to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Motion seconded by Mr. Anderson. Motion carried 7-0.
15. Motion made by Mr. Huffar to reconvene to open session. Motion seconded by Mr. Anderson. Motion carried 7-0.
16. Motion made by Mrs. Ziemke to increase Tech Coordinator's position to 90%. Motion seconded by Mrs. Burch. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
17. Motion made by Mrs. Peterson to add an additional para-professional position. Motion seconded by Mr. Anderson. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes. Motion carried 7-0.
18. Motion made by Mrs. Ziemke to approve the hiring of Carolyn Anderson as JV Volleyball coach. Motion seconded by Mr. Marchwick. Roll call vote – Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-abstained; Mrs. Peterson-yes. Motion carried. 6-yes and 1-abstained.
19. Motion made by Mr. Anderson to approve the hiring of Mr. McCarville as Middle School Football Co-coach. Motion seconded by Mrs. Burch. Roll call vote – Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.

20. Motion made by Mr. Huffar to approve the hiring of Joy Walker as Library Media Specialist at 40%. Motion seconded by Mrs. Peterson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
21. Motion made by Mr. Marchwick to approve the hiring of Paul Fries as bus driver. Motion seconded by Mr. Anderson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
22. Motion made by Mrs. Ziemke to adjourn the meeting. Seconded by Mrs. Burch. Motion carried 7-0. Meeting adjourned at 9:05 p.m.

Respectfully Submitted

Robin Ziemke, Board Clerk

District Administrator Report
Board of Education Meeting Sept. 12, 2011

General Comments: I am enthusiastic & very pleased with the start of the 2011/2012 school year. Considerable work went into developing the teacher schedules, which incorporated specials & prep time. Principal Smudde had this ready for the start of the year which was more often not the case. Our enrollment is up from 360 to 374 as of today Sept. 7th. Staff in-service was productive and included a meeting with elementary staff, Al Szymonski, Bob Smudde & me to discuss & generate ideas for future referendum consideration. Following the meeting, Dave Wanless, Al & I completed a tour of the facility. The projection is to have a draft for Board review for the Oct. 14th meeting.

I wish to express appreciation to the members of the Board of Education for hosting the welcome back breakfast.

The Salvation Army sent a check for \$300 for teacher's to purchase school items for needy students. I was able to talk with students about the 9/11 events and stress the importance of knowing this history. Scott Construction will be re-surfacing the road to the north parking lot in the near future.

Principal's Report Board of Education Meeting September 13, 2010

Principal's Report: The students are here!! The beginning of the year activities have gone extremely well, and the students seem to be adjusting to being back to school. Teachers and students have been seen practicing routines and going over expectations in great detail, which I believe has contributed greatly to the strong beginning of the year.

Discussion about students with Behavior Intervention Plans (copies of which are to be in the main office) Met with the Special Education Teachers, School Psychologist, and Supervisor of Special education to discuss best use of our aide time. Increased aide to full time based upon the need for a 1 -on-1 assistant for student

Met with Title 1 Teacher and Supervisor of Special Education to discuss the Response to Intervention referral process and need for interventions

- Gathering information on math and reading interventions that would be good supplements to our current curriculum

Attended the District 5 WIAA Mtg. in Barneveld

- Changes pertinent to 2010-2011 school year

Advanced Chemistry not being recognized by UW-Richland to be taken for college credit

- Spoke with John Poole from UW-Richland, and he stated it is the instructor's choice, and that he believes that our current Science teacher build a relationship with the Chemistry instructor at UW-Richland

Spoke with Superintendent about scheduling teacher evaluations

Fair Meeting with Richards, Favreau, Palmer, and community members - Worked out coverage for events and supervision