

**SCHOOL DISTRICT OF ITHACA**  
Board of Education Meeting  
Minutes of September 10, 2012

1. Meeting called to order by Board President, Pat Magee. Verification of meeting notice – Posted on school doors, on school website, faxed to WRCO and Richland Observer.
2. Roll call – Mr. Anderson, Mrs. Burch, Mr. Huffar, Mr. Magee, Mr. Huebsch, Mrs. Peterson, and Mrs. Ziemke.
3. Motion made by Mrs. Ziemke to approve the agenda for September 10, 2012. Motion seconded by Mrs. Burch. Motion carried 7-0.
4. Board Minutes
  - 4.1. Motion made by Mrs. Peterson to approve the minutes of August 13, 2012. Motion seconded by Mrs. Ziemke. Motion carried 7-0.
  - 4.2. Motion made by Mrs. Burch to approve the minutes of August 20, 2012. Motion seconded by Mr. Anderson. Motion carried 7-0.
  - 4.3. Motion made by Mrs. Peterson to approve the minutes of August 30, 2012 with corrections. Motion seconded by Mr. Huebsch. Motion carried 7-0.
5. Citizens Forum – Mrs. Ziemke asked that we all keep Dennis Even and his family in our thoughts and prayers. Dennis was an integral part of our Cost Savings Committee. Mrs. Schoen congratulated the Ithaca kids on their accomplishments at the RC Fair and noted how much our participation has grown.
6. Finance Committee Report – Mr. Huffar reported on questioned bills.
7. Bldg and Grounds Committee Reports – Mr. Anderson reported that the Ithaca Pride Day was a success, with about 40 people helping out. Many things were taken care of around the playground and in the Community Gym.
8. District Administrator's Report – Dr. Kujawa reported.
  - 8.1. Beginning of school year is off to a great start. Ithaca has received a REAP Grant for \$32,390. We are working on keeping a positive attitude all around for our kids. Kindergarten students will take a Literacy Test this year.
  - 8.2. Strategic Plan Discussion. Feasibility study: Ithaca will be debt free in 2014. If we would do to referendum for an elementary addition, it would be a 2 year process for completion of work.
9. Principal's Report – Mr. Smudde reported.
  - 9.1. Teacher In-service
  - 9.2. First Day of School Activities
  - 9.3. Elementary and Middle School Staff Meetings
10. Business Manager's Report – Mrs. Richards reported.
  - 10.1. Reports filed during the month and required reporting this year has increased.
11. Old Business:
  - 11.1. Motion made by Mrs. Burch to adopt the presented Concussion Policy, with the addition of including the WIAA website. Motion seconded by Mrs. Ziemke. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
12. New Business:
  - 12.1. A presentation was made from a representative of WI Interscholastic Horsemanship Association – possible co-op with Richland Schools. Much discussion took place. More information is needed and this will be revisited. No action.
  - 12.2. Motion made by Mrs. Burch to approved the 2012-13 Senior High Membership with WIAA. Motion seconded by Mr. Anderson. Roll call – Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs.

- Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 7-0.
- 12.3. Motion made by Mrs. Ziemke to approve September 29<sup>th</sup> as the date for the school fair horse show in memory of Wayne Anderson. Motion seconded by Mr. Huffar. Motion carried 7-0.
- 12.4. Motion made by Mrs. Peterson to approve bills and balances with receipts of \$560,216.02 and disbursements of \$253,568.73. Motion seconded by Mrs. Burch. Roll call vote – Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.
- 12.5. Motion made by Mrs. Ziemke to approve the 2012-13 Parent Transportation Contracts. Motion seconded by Mr. Huffar. Roll call vote – Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
- 12.6. Motion made by Mr. Huffar to approve a contract with Home Health United Community Health Services to provide inoculation services for staff for the 2012-13 influenza season. Motion seconded by Mr. Anderson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried.
- 12.7. Motion made by Mrs. Burch to approve a Five year contract with Access Security to provide annual fire inspection and equipment testing at a cost of \$447.00 annually. Motion seconded by Mr. Huebsch. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
- 12.8. No action on keyless entry for district buildings.
- 12.9. Board retreat to work on policy to be October 17<sup>th</sup> at 7:00 p.m.
- 12.10. Motion made by Mrs. Ziemke to set the next board meeting for October 8, 2012. Motion seconded by Mrs. Huebsch. Motion carried 7-0.
- 12.11. Agenda items to be determined.
- 12.12. Motion made by Mrs. Burch to set the next finance committee meeting of October 8, 2012. Motion seconded by Mrs. Peterson. Motion carried 7-0.
13. Motion made by Mr. Anderson to adjourn to closed session under WI Statute 19.85 (1)(c) “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Motion seconded by Mrs. Burch. Motion carried 7-0.
14. Motion made by Mr. Anderson to reconvene to open session. Motion seconded by Mrs. Burch. Motion carried 7-0.
15. No action – resignation withdrawn.
16. Motion made by Mr. Huebsch to approve the hiring of Roger Hisel as van driver to transport Cross-Country participants, at \$30 per round trip. Motion seconded by Mr. Huffar. Roll call vote – Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.
17. Non-represented employee compensations for 2012-13.
- 17.1. Motion made by Mrs. Peterson to approve a 70 day contract for \$20,600 and 30 hours of sick/emergency/personal time for Maggie May, School Psychologist. She will pay WRS contribution. Motion seconded by Mrs. Burch. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.

- 17.2. Motion made by Mrs. Ziemke to approve a \$0.52 raise for Lisa Monson. Motion seconded by Mrs. Peterson. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes. Motion carried 7-0.
- 17.3. Motion made by Mrs. Burch to approve moving Mr. Jeff Ivey, Tech Coordinator to 100% with compensation at \$18.50/hr. Motion seconded by Mr. Huebsch. Roll call vote – Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.
- 17.4. Motion made by Mr. Huffar to approve a \$1,000 increase to Cheryl Richards, Business Manager. Motion seconded by Mrs. Peterson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
- 17.5. Motion made by Mrs. Peterson to approve a \$1,500 increase to Bob Smudde, Principal/Spec. Ed Director. Motion seconded by Mr. Anderson. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes. Motion carried 7-0.
18. Motion made by Mr. Huebsch to approve the 2012-13 Co-curricular compensation as presented. Motion seconded by Mrs. Ziemke. Roll call vote – Mr. Anderson-abstain; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-abstain; Mrs. Burch-yes. Motion carried 5-0. 2 members abstained.
19. Motion made by Mrs. Ziemke to adjourn. Motion seconded by Mrs. Burch. Motion carried 7-0.

Adjourned at 10:08 p.m.  
Submitted by Robin Ziemke  
School Board Clerk