

SCHOOL DISTRICT OF ITHACA
24615 State Highway 58
Richland Center, WI 53581

BOARD OF EDUCATION MINUTES
October 10, 2011

1. Meeting was called to order by board president Pat Magee. Verification of meeting notice took place. It was posted on the web site, faxed to WRCO and the Richland Observer as well as posted on the doors of the school.
2. Roll call – Mr. Anderson, Mrs. Burch, Mr. Huffar, Mr. Magee, Mr. Marchwick, Mrs. Peterson, and Mrs. Ziemke.
3. Motion made by Mrs. Ziemke to approve the agenda. Motion seconded by Mrs. Burch. Motion carried 7-0.
4. Motion made by Mrs. Peterson to approve the September 12th, 2011 board minutes as corrected. Motion seconded by Mrs. Ziemke. Motion carried 7-0.
5. Citizens Forum – No one spoke
6. Finance/Personnel Committee Report – Mr. Marchwick reported on the items that were questioned and resolved.
7. Athletic Director's Report – Mr. Anderson reported that the last football game is at home on Friday, October 14th. The fence has been delivered from Grand Rental and will schedule a work day to have it installed. The football scoreboard had some wiring issues which resulted in re-wiring.
8. Administrator's Report – Dr. Kujawa's report can be found below. He reported on the details of the Ithaca/Weston game where officials overruled a touch-down determining the winner of the game. A complaint was filed, but the district has to accept the decision of the referees.
9. Principal's Report – Mr. Smudde announced that Mrs. Prouty is administering the Nextt Grant through Cesa 3. She is looking for community/board members to form a committee to go over our Technology Plan. We need to have an updated plan by 2012. Please contact Julie at the school if you are interested. See attached for the rest of Mr. Smudde's report.
10. Business Manager's Report. – See Mrs. Richards attached report.
11. NEW BUSINESS
 - 11.1. Motion made by Mrs. Burch to approve bills and balances with receipts of \$449,297.54 and disbursements of \$740,434.11. Motion seconded by Mrs. Ziemke. Roll call vote – Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
 - 11.2. Motion made by Mr. Marchwick to approve the Snow Plow bid from The Homesteaders for the 2011-12 winter season. Motion seconded by Mrs. Peterson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Motion carried. 7-0.
 - 11.3. Motion made by Mr. Huffar to approve Physical Therapy Services with Richland Hospital for the 2011-12 school year. Motion seconded by Mr. Anderson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
 - 11.4. Motion made by Mrs. Ziemke to approve "Certified School Risk Manager Program" professional development for Business Manager. Motion seconded by Mr. Huffar. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Motion carried. 7-0.
 - 11.5. Motion made by Mr. Marchwick to approve the Youth Options request for 2nd semester, 2011-12. Motion seconded by Mr. Anderson. Roll call vote – Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes. Motion carried 7-0.

- 11.6. Motion made by Mr. Huffar to approve setting the Expulsion Hearing for October 17th, 2011 at 6:00 p.m. and the next regular board meeting on November 14th, 2011 at 7:00 p.m. Motion seconded by Mrs. Peterson. Motion carried 7-0.
- 11.7. Motion made by Mrs. Ziemke to approve setting the next policy committee meeting for November 14th at 6:00 p.m. and Finance/Personnel Committee for 6:30 on November 14th, 2011. Motion seconded by Mrs. Burch. Motion carried 7-0.
- 11.8. No formal action taken. Items for agenda to be referred to administration.
12. Old Business –
 - 12.1. No action.
 - 12.2. No action.
 - 12.3. No action.
13. Motion made by Mr. Anderson to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Motion seconded by Mrs. Burch Motion carried 7-0.
14. Motion made by Mr. Anderson to reconvene to open session. Motion seconded by Mrs. Burch. Motion carried 7-0.
15. Motion made by Mrs. Burch to accept Mr. Kosidowski’s resignation as Business Education Teacher and to assess \$200.00 of liquidated damages for breaking of contract. Motion seconded by Mr. Huffar. Roll call vote – Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes;. Motion carried 7-0.
16. Motion made by Mrs. Peterson to hire Ms. Brittany Beier as a para-professional at Lane 1, \$10.75 an hour. Motion seconded by Mrs. Ziemke. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes. Motion carried 7-0.
17. No action on hiring Middle School Basketball Coach.
18. Motion made by Mr. Anderson to approve the hiring of Mrs. Pam Flick for the position of Business Education Teacher. Motion seconded by Mrs. Burch. Roll call vote – Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
19. Motion made by Mrs. Ziemke to adjourn the meeting. Seconded by Mrs. Burch. Motion carried 7-0. Meeting adjourned at 8:50 p.m.

Respectfully Submitted

Robin Ziemke, Board Clerk



District Administrator Report

Board of Education Meeting Oct.
10,2011

General Comments: The 2011/2012 school year is off to a wonderful start. The 89th Ithaca Fair/Homecoming was very well attended with a significant number of positive events. The weather was comfortable & the building & grounds were in excellent condition.

Report:

1. The 4K playground received a second load of mulch. This facility is a wonderful addition for our students.

2. Referendum design. A follow up meeting was held with Al Szymonski, Bob Smudde, Cheryl Richards, Dr. Kujawa, Dave Wanless, Denise Brewer & Kathleen Schoen. A great deal of progress was made, however; a number of identified issues needed more work. I am hopeful that a draft report will be shared at the Nov. 14th Board of Education meeting.

3. Weston /Ithaca Football game. A great deal of emotion & controversy followed the game result. Neal Anderson, Bob Smudde & I followed define protocol to address the WIAA officials. I will provide a report at the Board Meeting. The critical issue to share is that the Administration took action in support of the Coach & Ithaca players.

4. **Exemplary Middle School Notification** AWSA correspondence notification received Wed. Oct. 5th. Great News!

5. **M3 Insurance Solutions.** A meeting was held with Breana Hillenbrand, consultant, Cheryl Richards & Dr. Kujawa on Sept. 28th. Insurance usage data & alternative plans were discussed to prepare for addressing the 2012/2013 school year.

6. 3rd Friday Sept. The numbers are positive.

7. Meetings Attended: The Wis. Retired Educators Committee meeting of Legislative & Educational Issues. I was appointed in 2006 & continue to remain active.
CESA 3 Supt. Meeting on Wed. Sept. 21st.

8. Annual School Law Seminar: Nov. 16, 2011

Principal's Report
Board of Education Meeting
October 10, 2011

Principal's Report: With homecoming and the fair completed for another year, the students are starting to settle in to a rhythm. Staff are communicating well and we are growing and shoring up things that may have been obscured by the Homecoming week.

Homecoming/Fair

- Good turn out for the fair
- Game and Dance went well
- Interviews with WRCO between students and staff
- Very little "community" hazing

- Held Regular Staff Meetings

- Most dealt with fair coverage and planning
- Plan for the upcoming WKCE Testing
- Discussion and enforcement of discipline

Addressed need for Paraprofessional due needs of students

- Held interview for position, will have on recommendation later in board meeting.

New students arriving in Ithaca

- Checking previous environments students came from
- Following up with initial intake procedures with each new student

CESA 3 Title Coordinator's Meeting

- Mrs. Schmitz and Mr. Smudde Met with CESA 3 staff
- Learned of minor changes in reporting, planning for data collection

CESA 3 Special Education Director's Meeting

- Discussion of new SLD rule
- Updates on Badgercare
- Improving outcomes with students with disabilities

Met with Architect from MSA

- Discussed building needs and possible new construction options
- Gathered input from elementary staff as well as building staff

WKCE Tests have arrived in District

- Setting timelines during testing window
- Preparing for students who need an Alternate Assessment
- Once materials are prepared, they will be distributed during the testing window

Students competing at Math Competition did extremely well

- See below

School Board Report

Results from CESA 3 Math Competition for 5th and 6th Grade students on September 26th 2011

5th Grade students who attended

Julia Schoen Paxtyn Anderson Nick

DeAces Diego Ortiz

6th Grade Students who attended

Bailey Miller Jadah Barto Brock

Huffar Gavin Burch

Over 60 students participated this year. Students were chosen based on GATE files and / or teacher recommendation. There were three levels of competition... Mental Math, an Individual Test, and a Group / Grade test.

Mental Math

Tie for 2nd Place 6th Grade —Brock Huffar & Gavin Burch

Individual Test

1st Place 6th Grade Gavin Burch

Team / Grade Test

5th Grade team—tie for 3rd Place

6th Grade team—1st Place

We celebrated with a lunch at Culvers. It is always a pleasure to spend time with these great Ithaca kids. They represented us well, and I look forward seeing what they can accomplish next!

Next GT event is a Young Authors conference on Monday, October 10th. We are taking 8 students (maximum allowed) from grades 5 through 8.

Submitted by,

Kristin Willis

ITHACA SCHOOL DISTRICT

Business Manager's Report

October 2011

Required Reports	Due Date:	File Date:
2010-11 Annual Report (Finance)	Sept. 30	Sept. 15
2010-11 Spec Ed Annual Report (Finance)	Sept. 30	Aug. 15
Pupil Count - Third Friday	Sept. 30	Sept. 19
Pupil Count - Summer		
2010-11 Transportation Report	Oct. 04	Sept. 15
IDEA Preschool Recovery (Final Claim)	Sept. 30	Sept. 30
Title II-D (Technology) - Final Claim	Sept. 30	Sept. 30
Title I-A - ARRA (Final Claim)	Sept. 30	Sept. 30
IDEA Flow-through Recovery (Final Cla)	Sept. 30	Sept. 30
4 th Qtr Medicaid Cost Reporting	Sept. 30	Sept. 14
School Performance Report (Student Info)	Sept. 30	Sept. 16
E-Rate Application for 2012-2013		Sept. 23
Form 486-E-Rate for 2011-12		Sept. 23

Annual Meeting

Notices went to paper on Friday to be published.
Booklet done for your review

Third Friday Pupil Count

Resident Student Count for 2012-13 State Aid: 335

This is averaged with the 2nd Friday Count in January to obtain aid membership for 2012-13

Resident Student FTE for Revenue Aid purposes: 325

4K program is equal to .6 FTEs

A 3-year rolling average is used to calculate a Maximum Revenue Amount per member which is then multiplied by the current 3-year rolling average to determine the districts Revenue Limit.

Original Revenue Limit Calculations were based off from a projected current resident count of 313 so with the increase in current resident pupil count, the Levy increases by \$ 21,280.78

The only unknown at this time is the state's equalized valuation of property values within Ithaca School District. If the equalized value goes down we will see the mill rate (levy rate) per \$1,000 of value INCREASE. If the equalized value goes up, we will see the mill rate (levy rate) per \$1,000 of value DECREASE. This means that the more the value of properties increase, the more opportunity to spread the taxing obligation over.

Title IX - Pupil Non-Discrimination Evaluation Cycle IV Report

The 5-Year Evaluation reporting requirements will focus on three areas: 1) School Counseling, 2) Athletics & Extra Curricular and 3) Scholarships and Awards. Tom Martin - Cesa #3 was on-site on October 5th to conduct interviews with the school counselor, athletic director, principal, administrator and school board president. We provided him with the documents necessary to show that the district is complying with Wisconsin State Statue 118.13 and Administrative Rule PI 9.06. Tom will compile the information gathered and summarize into the format required, he will make recommendations for improvement, establish a timeframe/target date for developing any new processes needed and submit to the school for consideration of school board approval. This report is due to DPI prior to November 18, 2011.