

SCHOOL DISTRICT OF ITHACA  
24615 State Highway 58  
Richland Center, WI 53581

BOARD OF EDUCATION MINUTES  
March 12, 2012

1. Meeting was called to order by Board President Pat Magee at 7:00 p.m. Verification of meeting notice took place. It was posted on the web site, faxed to WRCO and the Richland Observer as well as posted on the doors of the school.
2. Roll call – Mr. Anderson, Mrs. Burch, Mr. Huffar, Mr. Magee, Mr. Marchwick, Mrs. Peterson, and Mrs. Ziemke.
3. Motion made by Mrs. Ziemke to approve the agenda. Seconded by Mrs. Burch. Motion carried 7-0.
4. Approval of Board Minutes
  - 4.1. Motion made by Mrs. Peterson to approve the minutes of February 13, 2012. Seconded by Mrs. Ziemke. Motion carried 7-0.
5. Citizens Forum: Mr. Dick Hauser talked about a possible proposal from the Ithaca Lions Club about installing a track for school usage at Lion's Park. Requested to be put on the next board meeting agenda. Mr. Paul Nelson spoke of our high school Forensics group having 24 members moving on. This number is roughly a quarter of our high school population. We must be doing something right! Mr. Joe Koch indicated that he would like to see a paid assistant coach for baseball. There are 15 students out for baseball and it is difficult for one coach to handle.
6. Finance/Personnel Committee – Mr. Marchwick reported on some bills that there were questions on.
7. Curriculum Committee Report – Mrs. Burch reported – see attached report.
8. Athletic Director's Report: Mr. Anderson reported that winter sports are now over. All teams did very well. The Awards Banquet will be held in the commons on March 20<sup>th</sup>, at 7:00 p.m. Track begins tomorrow and baseball and softball begin on Monday.
9. District Administrator's Report – See attached.
10. Principal's Report – See attached.
11. Business Manager's Report – See attached.
12. New Business:
  - 12.1. Motion made by Mrs. Ziemke to approve the donation of a Granite Bench, with extreme appreciation from the John and Vonnie Louis Family. Value worth \$2,250.00 to be placed in front of the school by the main entrance. Motion seconded by Mrs. Burch. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
  - 12.2. Motion made by Mr. Marchwick to approve the donation and installation of Handicapped door mechanism for the main entrance by the Ithaca School Foundation at a cost between \$5,000 and \$8,000. Motion seconded by Mr. Anderson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0. The board would like to express extreme appreciation for the gift.
  - 12.3. First ready in the Anti-Fraud Policy took place. No action.
  - 12.4. Motion made by Mr. Huffar to approve bills and balances with receipts of \$613,413.20 and disbursements of \$300,973.54. Motion seconded by Mrs. Ziemke. Roll call vote – Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes. Motion carried 7-0.

- 12.5. Motion made by Mrs. Ziemke to set April 9th, 7 p.m. and April 23<sup>rd</sup> at 7 p.m. as the next board meeting dates. Motion seconded by Mrs. Peterson. Motion carried 7-0
- 12.6. Motion made by Mrs. Peterson to set April 9th, 6:30 p.m. as Finance/Personnel Committee meeting, 6:00 p.m. as Policy Committee meeting and March 19<sup>th</sup> at 6:00 p.m. as Building and Grounds Committee meeting. Motion seconded by Mr. Marchwick. Motion carried 7-0.
- 12.7. No official action – items to be put on the next agenda, bills and balances, anti-fraud policy, committee reports, administrator reports.
13. Old Business
14. Motion made by Mr. Anderson to adjourn to closed session under Wisconsin Statute 19.85 (1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. And 19.85(1)(e) “Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Motion seconded by Mr. Marchwick. Motion carried 7-0.
15. Motion made by Mr. Anderson to reconvene to open session. Motion seconded by Mr. Marchwick. Motion carried 7-0.
16. Motion made by Mrs. Peterson to approve the purchasing of 2.47 acres for \$13,500 from Bill Schauf contingent upon the District Administrators approval after consulting with legal counsel. Motion seconded by Mr. Anderson. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes. Motion carried 7-0.
17. Motion made by Mrs. Ziemke to adjourn. Motion seconded by Mrs. Peterson. Motion carried 7-0. Meeting adjourned at 8:58 p.m.

District Administrator Report

Special Meeting: 6:30 p.m.  
Regular Board of Education Meeting: 7:00 p.m.  
Monday, March 12, 2012

**Administrator Comments:** The special meeting agenda has been posted & class 2 notices have been published to Chapter 985. The resolution to be acted upon is requesting Board of Education authorization to purchase approximately 2.47 acres & to designate the real estate as a school site. There is nothing at this time related to a referendum. This is an issue which should be addressed by the Board of Education at a future point in time.

**District Administrator Report:** A lot of positive activities have occurred at Ithaca during the past couple of months.

1. The boy's basketball season was very successful.
2. The girl's basketball season was very successful.
3. The Ithaca/Weston Wrestling team completed another successful season.
4. Coach Donahoe reached the 500 win great accomplishment.
5. Advisor Brittany Rush & the Dance Team members conducted a highly successful 2 day camp for elementary students. The outstanding turnout of 50 plus students performing at halftime during the Ithaca/Weston game was great to witness.
6. The forensic team continues to perform well.
7. Ithaca was well represented at the solo ensemble competition at Boscobel.
8. The Ridge & Valley Conference All Academic Team 2011/2012 had four students honored. Enc.1.

**Budget Development:** Work is occurring projecting year end budget numbers. Additionally the 2012/2013 budget is being compiled. As of this article no additional information has been received regarding State Aid projections.

**Insurance Meeting:** I scheduled a meeting with Breanna Hillenbrand M3 Insurance consultant for Wed. March 14<sup>th</sup>. She is scheduled to get our 2012/2013 renewal information & additional detailed information on some insurance options we have been assessing. The projection is to have detailed information for the April 9<sup>th</sup> Board of Education meeting.

**Employee Handbook & Calendar Information.** The projection is to have draft sections of the handbook & the 2012/2013 calendar for Board of Education review on April 9<sup>th</sup>.

**Legislation Alert.** I contacted Sen. Schultz's office to render opposition to Assembly Bill 110 – Special Education Vouchers. Enc. 2.

**Yearbook update.** Bob Smudde & I had individual meetings with the Josten yearbook representative. Bob will be discussing renewal rate information with the finance committee.

Principal's Report  
Board of Education Meeting  
March 12, 2012

**Principal's Report:**

- CESA 3 Special Ed. Director's Meeting March 9, 2012
  - Statewide Special Education Update
  - WSPEI/ECH/DPI Update
  - Legal Updates and Discussion
  
- Parent Teacher Conferences Feb. 21 and 23, 2012
  - Light Turn out from Parents
  - Several Parent Meetings for Principal
  
- Curriculum Committee Meeting Feb. 29, 2012
  - Updated Course Handbook
  - Discussion of Middle/Elementary School Health Curriculum
  - Grade level discussion for MAP/NWEA Implementation
  
- Met with Mr. Mani and Mrs. Wallace about Elementary Health Curriculum
  - Discussed the amount of the work load
  - Began discussing logistics within the current schedule process
  - Discussed need for Health Curriculum at lower grade levels
  
- Athletic Council for Code Appeal
  - Held meeting to address the code appeal by student
  - A ruling was made, and mandates are being implemented
  
- Student Group Meetings
  - Reiterating behavioral expectations at school
  - Laid out consequences if behavioral expectations were not met
  
- Summer School Staff Meeting
  - Wanting to get an accurate count of how many staff wish to participate
  - More of an enrichment model with some remediation built in

For Closed Session:

- Student Manifestation Determination Meeting
- Placement of special education student outside of district

**ITHACA SCHOOL DISTRICT  
Business Manager's Report  
March 2012**

<b>Required Reports</b>	<b>Due Date:</b>	<b>File Date:</b>
WI Retirement – Annual Report	January 31	In Progress
2011 - Social Security Administration W2s	March 31	Feb 24
Certify Medicaid 3 <sup>rd</sup> Quarter staff pool list	March 1 <sup>st</sup>	Feb. 24
E-Rate Form 471	March 20	March 5
Election Ballots to Printers		Feb. 13
Proofed Ballots for voting machines		March 5
February NSL & Breakfast Claims	March 31	March 5
Review of OE apps		March 5
Request of OE records		March 6
Special Ed OE estimates		March 15

**Open Enrollment for 2012-13**

Wisconsin Act 114 (Senate Bill 2) has extended the three-week open enrollment application period to three months. The upcoming application period will run from February 6 until April 30 at 4:00 p.m. More detailed information on timelines and the exceptions that will be allowed are in board packets. More information can be obtained by visiting the DPI website on Open Enrollment at <http://www2.dpi.state.wi.us/sfssafr/default.aspx>

As of March 9th we have 23 applications coming IN and 19 applications going OUT.

**Wisconsin Retirement System**

2011 Wisconsin Acts 10 and 32 made changes to WRS contribution rates and the allocation of these contributions to WRS member accounts. The changes took effect mid-year, requiring the development of a reporting mechanism to distinguish between pre- and post-rate change earnings for 2011. The development of this reporting mechanism and the verification of the reported data has proved to be more time consuming than they expected. **As a result, the timeline for ETF service delivery will be different than in past years.**

**This affects employees how?**

The 2011 WRS Statement of Benefits, which shows WRS member account balances and interest crediting through December 31, 2011, will not be available in April 2012. At this time, it is difficult to determine when the Statements will be available. Statements are typically sent to employers in April of each year, and we distribute the Statements to our active employees. The Statements cannot be prepared until they receive and verify the 2011 pre-rate change information and inform districts that it is ok to report the post-rate change. Then they can reconcile annual reports from employers and produce the Statement of Benefits for each employee. They will continue to communicate with us and the members about the 2011 WRS Statement of Benefits.

**2012-2013 Budget information**

The Governor's proposed budget bill (AB40) proposed that the per pupil revenue limit adjustment for 2012-13 would equal \$0. As the bill was debated, there was discussion about increasing this to \$100 per pupil. However, the final legislation included a \$50/pupil increase (sections 2576b and 2586g of 2011 WI Act 32)

In addition to the per pupil adjustment, \$42.5 million was allocated to create a one-year Per Pupil Adjustment Aid (Act 32 section 9137 (3r)). Under this section, DPI “shall pay to each school district that, in the fall of 2012, certifies the maximum amount allowed to be levied...an amount equal to \$50 multiplied by the average of the number of pupils enrolled in the school district in 2010-11, 2011-12, and 2012-13 school years.”

The amount of aid paid will be pro-rated in the event a district levies less than the max. allowable and/or the allocation is insufficient to make the full payment to all districts. Carry-over revenue authority from 2011-12 will impact the pro-rating calculation for districts with carry-over.

It should be noted that this aid is “in addition to” the per pupil revenue limit adjustment. It is essentially a matching aid for district that use the revenue limit authority available that year. It is NOT a tax levy offset. The aid payment for this program will be paid in June 2013.

### **Common School Fund**

Estimates are out and the aid went down a little to \$26.54 per student.

### **Transportation Aid**

The transportation aid “pot” usually has some money left, which lapses and goes back into the general fund. This year it must be distributed fully. Therefore, in June each district might receive a small amount – estimated to be about 2% more aid.

### **Affordable Health Care Act and health care reform**

Section 125 compliance didn’t change much, however, there is about 1,000 pages of legislations that was done fast and which still have no rules on how it is to be done or procedures. There are four areas of changes in the law: Plan Design Mandates; FSA, HAS, HRA Provisions; Administrative Requirements; and Plan Sponsor Provisions. Each of these areas has multiple changes that all employers will have to make over the next couple of years. These are being addressed through development of Health Insurance Plans, Section 125 Plans, Administrative requirements in regards to process/procedures in regards to eligibility, limits, and reporting.

### **Professional Development**

I have started the CSR (Certified School Risk Management) coursework and have completed one of the five modules. The first class was The Fundamentals of School Risk Management and the one I am taking now is the Measuring School Risks. These are on-line classes with exams after each section of the class and only after you have passed all of these with 70% or better are you allowed access to the Final Exam. Very good material....