

**Ithaca School District  
Board of Education Meeting  
Minutes of March 11, 2013**

1. Meeting called to order at 7:00 p.m. by Board President, Pat Magee. Verification of meeting notice – Posted on school doors, on school website, faxed to WRCO and Richland Observer.
2. Roll Call – Pat Magee, Mrs. Ziemke, Mr. Huffar, Mrs. Burch, Mr. Anderson, Mrs. Peterson, Mr. Huebsch.
3. Motion made by Mr. Huffar to approve the agenda as presented. Motion seconded by Mrs. Burch. Motion carried 7-0.
4. Motion made by Mrs. Peterson to approve the board minutes of February 13, 2013 with corrections. Motion seconded by Mrs. Ziemke. Motion carried 7-0.
5. Citizens Forum:
6. Mr. Neal Anderson reported to the board in regards to Athletics.
7. Mr. Ken Anderson reported on the Building and Grounds meeting.
8. Mr. Huffar reported Finance Committee meeting and on bills of note.
9. District Administrator’s report – see attached.
10. Principal’s report – see attached.
11. Business Manager’s report – see attached.
12. New Business:
  - 12.1. Motion made by Mr. Huffar to approve the waiver of November 28, 2013 – student memorial to include as a day of school. Motion seconded by Mr. Anderson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
  - 12.2. Motion made by Mr. Huffar to approve bills and balances with receipts of \$530,374.78 and Disbursements of \$274,956.82. Motion seconded by Mrs. Peterson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
  - 12.3. Motion made by Mrs. Burch to approve the 2012-13 Audit Contract with Johnson Block for \$ 5,400 all-inclusive regular audit, \$ 1,500 for Membership Audit, and \$ 700 for GASB #34 audit. Motion seconded by Mrs. Ziemke. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes. Motion carried 7-0.
  - 12.4. Motion made by Mr. Anderson to approve purchasing a block of Tech Support from Skyward in the amount of \$3,900 (30 hours @ \$ 130.00/hr.) Motion seconded by Mr. Huffar. Roll call vote – Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 7-0.
  - 12.5. Motion made by Mrs. Burch to approve Youth Options for 3 students for a maximum of 2 classes each. Motion seconded by Mr. Anderson. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes. Motion carried 7-0.

- 12.6. Agenda items were discussed.
- 12.7. Motion made by Mr. Huffar to set the next board meeting date for April 8<sup>th</sup>, 2013 at 7:00 p.m. Motion seconded by Mr. Huebsch. Motion carried 7-0.
- 12.8. Motion made by Mrs. Peterson to set the next Finance Committee meeting date for April 8<sup>th</sup> at 6:30 p.m. and Building and Grounds meeting date for March 21<sup>st</sup> with Curriculum Committee to be determined. Motion seconded by Mrs. Ziemke. Motion carried 7-0.
- 12.9. Motion made by Mrs. Burch to set a Board Retreat for April 3, 2013 at 6:00 p.m. to work on the 300 series of the policy book. Motion seconded by Mrs. Ziemke. Motion carried 7-0.

13. Old Business:

- 13.1. Motion made by Mr. Huebsch to approve the Lightspeed Appliance for the computer network not exceeding \$8,700. Motion seconded by Mr. Huffar. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0
14. Motion made by Mrs. Ziemke to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. Motion seconded by Mr. Huebsch. Motion carried 7-0.
15. Motion made by Mr. Huebsch to reconvene to Open Session. Motion seconded by Mr. Anderson. Motion carried 7-0.
16. Motion made by Mr. Huffar to approve adjustment to the 2013-14 School Calendar. Motion seconded by Mrs. Peterson. Motion carried 7-0.
17. Motion made by Mr. Anderson to approve the request for early retirement for Mrs. Millikin with prorated post retirement benefit of \$4,200 for 4 yr. Motion seconded by Mrs. Peterson. Roll call vote Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.
18. Motion made by Mrs. Ziemke to approve JJ Klatt, Marty and Terri Richards as volunteer assistants for Softball. Motion seconded by Mr. Huebsch. Roll call vote – Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
19. No volunteer assistants for Baseball.
20. Hiring middle school track coaches
  - 20.1. Motion made by Mrs. Burch to approve the hiring of Mike Mani as a Middle School Track Coach. Motion seconded by Mr. Anderson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
  - 20.2. Motion made by Mrs. Peterson to approve the hiring of Kyrsten Olson as Middle School Track Coach. Motion seconded by Mr. Huffar. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes. Motion carried 7-0.
  - 20.3. Motion made by Mr. Huffar to approve Jay O’Connell as a volunteer middle school track assistant. Motion seconded by Mrs. Ziemke. Roll call vote – Mr. Huebsch-

yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.

21. Motion made by Mrs. Peterson to approve a \$25.00 per day increase for Dr. Tony Kujawa for the 2013-14 contract. Motion seconded by Mrs. Ziemke. Roll call vote – Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-no; Mr. Anderson-yes. Motion carried 6-1.
22. Motion made by Mrs. Burch to approve a letter of offer to Mr. Smudde for a 2013-15 contract years. Motion seconded by Mr. Anderson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
23. Motion made by Mrs. Ziemke to adjourn. Motion seconded by Mrs. Burch. Motion carried 7-0.

Submitted by Robin Ziemke  
Ithaca School District  
School Board Clerk