

## SCHOOL DISTRICT OF ITHACA

### Board of Education Meeting

Minutes of June 11, 2012

1. Meeting called to order by Board President, Pat Magee. Verification of meeting notice – Posted on school doors, on school website, faxed to WRCO and Richland Observer.
2. Roll call – Mr. Anderson, Mrs. Burch, Mr. Huffar, Mr. Magee, Mr. Huebsch, Mrs. Peterson, and Mrs. Ziemke.
3. Motion made by Mrs. Ziemke to approve the agenda of June 11<sup>th</sup> meeting.. Motion seconded by Mrs. Burch. Motion carried 7-0.
4. Approval of Board Minutes
  - 4.1. Motion made by Mr. Anderson to approve the minutes of May 15<sup>th</sup> with corrections. Motion seconded by Mr. Huffar. Motion carried 7-0.
  - 4.2. Motion made by Mrs. Peterson to approve the minutes of May 30<sup>th</sup>. Motion seconded by Mr. Huebsch. Motion carried 7-0.
5. Citizens Forum – No one spoke.
6. Finance/Personnel Committee – Mr. Huffar reported on bills and balances. Discussed replacing the phone system. Current system was installed in 1993. Recommending Strang's.
7. Curriculum Committee – Report was tabled.
8. Policy Committee Report-Mr. Smudde reported. Discussed a Board Retreat to go over Policy book. Decided to have a couple committee mtgs. to go through policies and compile, first. We reviewed the Technology Policy. After adding a paragraph about staff and personal devices, and after making a few minor changes, the policy will be complete. Will develop/revise graduation requirement policies.
9. Building and Grounds Report – Mr. Anderson gave highlights – see attached.
10. District Administrator's Report – see attached.
11. Principal's Report – see attached.
12. Business Manager's Report – see attached.
13. New Business:
  - 13.1. Board had a discussion with representatives from Richland Sports Medicine and Football Coach Chad Clary on Concussion Testing, pre and post-concussion.
  - 13.2. Motion made by Mr. Huffar to approve the 2012 Technology Plan. Motion seconded by Mrs. Peterson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
  - 13.3. Motion made by Mr. Huffar to approve the 66:03:01 Agreement with Richland Schools for 2012-13 Early Childhood services. Motion seconded by Mr. Anderson. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes. Motion carried 7-0.
  - 13.4. Motion made by Mrs. Burch to approve the 66:03:01 Agreement with Richland Schools for 2012-13 High School Co-ed Cross Country. Motion seconded by Mr. Huebsch. Roll call vote- Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 7-0.
  - 13.5. Motion made by Mr. Huffar to approve bills and balances with receipts of \$22,310.13 and disbursements of \$286,955.30. Motion seconded by Mrs. Peterson. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr Huebsch-yes. Motion carried 7-0.
  - 13.6. Motion made by Mr. Huebsch to approve the replacement of the existing phone system in the amount of \$28,213.71 from Strang's. Motion seconded by Mr. Huffar. Roll call vote –

Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.

- 13.7. Motion made by Mrs. Peterson to approve the purchase of 20 hours of Support Tech Block of Hours at the rate of \$135 an hour from Skyward. Motion seconded by Mrs. Burch. Roll call vote – Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
- 13.8. Motion made by Mrs. Burch to approve the 2012-13 Preliminary Budget. Motion seconded by Mr. Anderson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
- 13.9. No action on budget adjustments for 2011-12.
- 13.10. Motion made by Mr. Huffar to approve the expenditure of remaining 2012-13 budgeted expenditures. Motion seconded by Mrs. Peterson. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
- 13.11. Motion made by Mr. Anderson to set the next regular board meeting for July 9<sup>th</sup> at 7 p.m. Motion seconded by Mrs. Peterson. Motion carried 7-0.
- 13.12. Motion made by Mr. Huffar to set the next finance committee meeting for July 9<sup>th</sup> at 6:30 p.m. Motion seconded by Mrs. Burch. Motion carried 7-0.
14. Old Business:
  - 14.1. Motion made by Mrs. Ziemke to approve the Employee Handbooks with Appendices included. Motion seconded by Mrs. Burch. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-abstained; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes. Motion carried 6-0 with 1 abstaining.
15. Motion made by Mrs. Burch to adjourn to closed session under WI Statute 19.85 (1)(c) “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Motion seconded by Mrs. Ziemke. Motion carried 7-0.
16. Motion made by Mrs. Burch to reconvene to open session. Motion seconded by Mr. Anderson. Motion carried 7-0.
17. Motion made by Mrs. Burch to increase the LMC position to 100% for the 2012-13 school year. Motion seconded by Mr. Anderson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
18. Motion made by Mr. Huffar to approve an extended school year for specific students with special needs. Motion seconded by Mrs. Peterson. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes. Motion carried 7-0.
19. Motion made by Mrs. Peterson to approve an additional elementary teaching position. Motion seconded by Mrs. Burch. Roll call vote – Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.
20. Motion made by Mr. Huebsch to increase summer cleaning crew wages by \$0.25 for 1<sup>st</sup> year, \$0.50 for 2<sup>nd</sup> year, and \$0.75 for 3<sup>rd</sup> year staff. Motion seconded by Mr. Huffar. Roll call vote – Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
21. Motion made by Mrs. Ziemke to approve the hiring of Sue Meyer, Paul Fries and Bill Kloehn for summer cleaning crew. Motion seconded by Mrs. Peterson. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.

22. Motion made by Mr. Anderson to approve the hiring of Curt Lasse as a paid HS Assistant Football coach with the pay of two being split to three. Motion seconded by Mr. Huebsch. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes. Motion carried 7-0.
23. Motion made by Mrs. Burch to accept the resignation of Ms. Jennifer Snow. Motion seconded by Mr. Anderson. Motion carried 7-0.
24. Motion made by Mr. Anderson to accept the retirement of Orlen Richards with extreme appreciation for his many years of service. Motion seconded by Mr. Huffar. Motion carried 7-0.
25. Motion made by Mrs. Ziemke to adjourn. Seconded by Mrs. Peterson. Motion carried 7-0. Meeting adjourned.

Submitted by Robin Ziemke  
School Board Clerk