

SCHOOL DISTRICT OF ITHACA
24615 State Highway 58
Richland Center, WI 53581
BOARD OF EDUCATION MEETING MINUTES
JULY 11, 2011

1. Board President Mr. Magee called the meeting to order at 7:00 p.m. Verification of Meeting Notice took place – on the web, posted and faxed to WRCO and Observer.
2. Roll call – Mr. Anderson, Mrs. Burch, Mr. Huffar, Mr. Magee, Mr. Marchwick, Mrs. Peterson, Mrs. Ziemke were all present.
3. Mr. Huffar made a motion to approve moving agenda item # 12.4 prior to # 12.1. Motion seconded by Mrs. Ziemke. Motion carried 7-0.
 - 3.1. Motion by Mr. Marchwick to approve the agenda with the previous amendment. Motion seconded by Mr. Anderson. Motion carried 7-0.
4. Motion made by Mrs. Peterson to approve the minutes from June 13th meeting. Motion seconded by Mrs. Ziemke. Motion carried. 7-0.
5. Citizens Forum – Mrs. Prouty commented on the blacktop work done on the parking lots. The main parking lot looks very nice.
6. Policy Committee Report- Mrs. Ziemke reported that there is now a complete digital copy of the policy manual. We are doing final editing and it will then be on the website. The Student/Parent Handbook will have a few revisions. There is a requirement to have a policy addressing the Fund Balance categories. Policy #665 has been written and will have it's first reading tonight. We are working on Technology policy and at this time there will be no hand-held electronic devices/personal computers allowed during school time. We will meet again to discuss the policies regarding the new website.
7. Finance Committee Report – Mr. Marchwick reported on the questioned expenses.
8. Building and Grounds Committee Report – Mr. Anderson reported. See attached.
 - 8.1. Motion made by Mrs. Burch to approve an Ithaca Pride Day and School Work day. Motion seconded by Mrs. Ziemke. Motion carried 7-0.
9. District Administrator's Report – See attached. Along with this report, Dr. K. addressed the letter to the editor that appeared in the Richland Observer. He indicated that no response is warranted.
10. Principal's Report – see attached.
11. Business Manager's Report – see attached.
12. NEW BUSINESS
 - 12.1. Motion made by Mrs. Peterson to approve the pouring, coloring and stamping of concrete in the front of the building at a cost of \$ 525.00. Motion seconded by Mrs. Ziemke. Roll call vote – Mrs. Burch-abstain; Mr. Anderson-yes; Mrs. Peterson – yes; Mr. Marchwick-yes; Mrs. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar – yes. Motion carried 6 yes and 1 abstained.
 - 12.2. Motion made by Mr. Huffar to approve the donation of labor and materials from Burch Concrete in the amount of \$1,527. Motion seconded by Mr. Anderson. Roll call vote - Mr. Huffar – yes ; Mrs. Burch-abstain; Mr. Anderson-yes; Mrs. Peterson – yes; Mr. Marchwick-yes; Mrs. Magee-yes; Mrs. Ziemke-yes. Motion carried 6 yes votes and 1 abstained.
 - 12.3. Motion made by Mr. Huffar to get estimates on a snow blower. Motion seconded by Mrs. Peterson. Motion carried 7-0.
 - 12.4. No action.
 - 12.5. Motion made by Mr. Huffar to approve the 2011-12 Early Childhood 66:0301 Contract with Richland School District. Motion seconded by Mr. Marchwick. Roll call vote – Mr. Magee-

- yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes. Motion carried 7-0.
- 12.6. Motion made by Mrs. Ziemke to approve the 2011-12 Cesa #6 contract to cover the SEEDS Software used for Special Ed documentation. Motion seconded by Mrs. Burch. Roll call vote – Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes. Motion carried 7-0.
- 12.7. Action on Preliminary Budget was tabled.
- 12.7.1. Motion made by Mr. Huffar to add an action item to the agenda to approve the bills and balances. Motion seconded by Mr. Anderson. Roll call vote – Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
- 12.8. No action on the budget adjustments.
- 12.9. No action on the 1st reading of the Fund Balance Policy.
- 12.10. Mrs. Ziemke made a motion to set the next board meeting for July 25 at 7 p.m. Motion seconded by Mrs. Peterson. Motion carried 7-0.
- 12.11. Motion made by Mr. Huffar to set the Building and Grounds committee meeting for July 25th at 4:00 p.m. Motion seconded by Mr. Anderson. Motion carried 7-0.
- 12.12. Motion made by Mr. Marchwick to set the Policy Committee meeting for July 25th at 6:00 p.m. Motion seconded by Mrs. Peterson. Motion carried 7-0.
- 12.13. Dr. Kujawa reported on the Roof Scan-Energy Analyses Summary – May 24, 2011 cone by APEX. See attached.
13. Motion made by Mr. Huffar to approve bills and balances with receipts of \$1,175,023.45 and disbursements of \$1,119,178.61. Motion seconded by Mrs. Ziemke. Roll call vote – Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes. Motion carried. 7-0.
14. Motion made by Mrs. Burch to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. Motion seconded by Mr. Marchwick. Motion carried 7-0.
15. Motion made by Mrs. Peterson to reconvene to open session. Motion seconded by Mrs. Ziemke. Motion carried 7-0.
16. Motion made by Mr. Marchwick to approve 2 1/2 days of extended contract already worked and up to 4 additional days in August with Administration approval. Motion seconded by Mrs. Burch. Roll call vote – Mr. Anderson-yes; Mrs. Peterson-yes; Mr. Marchwick-yes; Mr. Magee-yes; Mrs. Ziemke-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
17. Motion made by Mrs. Ziemke to adjourn the meeting. Motion seconded by Mr. Anderson. Motion carried. 7-0, meeting adjourned at 9:19 p.m.

Submitted by Robin Ziemke, Clerk
Ithaca Board of Education