

Ithaca PTSA Funds Request Form

The Ithaca PTSA is happy to assist you with funding your activity/item(s). Please submit your request by completing this form and place in PTSA Mailbox or email to dlouislpn@gmail.com. You will be invited to present your request at the next PTSA meeting which is held the 3rd Monday of the month @5:30. Thank you

Date: _____

Teacher(s) or Organization Name: _____

Name of person presenting: _____

Email (to notify you if approved) _____

Project you would like funded: _____

Brief description of project: _____

Amount requested: _____

Date needed by: _____

Will this fund all or part of the project? All Part

Is this a one-time request or will it be yearly? One-time Yearly

Any other comments: _____

(Do not write in the space below.)

Approved: Y N Amount: _____ Reason if no _____

PTSA President signature: _____