

**Ithaca School District**  
**Board of Education Meeting**  
**Minutes of December 16, 2013**

1. Meeting was called to order by President Mike Huffar at 7:40 p.m. Verification of meeting notice – posted on doors of school, website, faxed to WRCO and Richland Observer as well as email sent to Community and employees.
2. Roll Call – Mr. Anderson, Mrs. Burch, Mr. Huffar, Mr. Magee, Mr. Huebsch, Mrs. Mueller, and Mr. Louis were all present.
3. Motion made by Mr. Magee to approve the agenda as presented. Motion seconded by Mr. Anderson. Motion carried 7-0.
4. Approval of Board Minutes
  - 4.1. Motion made by Mr. Magee to approve the minutes of the November 11, 2013 board meeting. Motion seconded by Mrs. Burch. Motion carried 7-0.
5. Citizens Forum – no one spoke.
6. Athletic Director Dan Rice presented information regarding current sporting events and team standings. He reported on his attendance at the WADA Convention on November 10 – 12, 2013, the encouragement for Ithaca to use RSchool for scheduling athletic events, the Fall Recognition Sports Night and the 2<sup>nd</sup> Co-curricular meeting that was held on November 7<sup>th</sup>.
7. Curriculum Committee Report was given by Mrs. Burch. The committee met on November 26<sup>th</sup> to discuss the use of the Comprehension Toolkit, Journeys Basal Reading Curriculum and future curriculum topics such as science curriculum.
8. Finance Committee Report was given by Mr. Huebsch. Bills and balances were highlighted with a few bills to note: Ag E Subscriptions for \$479.99, Complete Control Bill for \$1250.83 for installation, wiring, and programming new thermostat in school office area, Pro Build for \$ 500.39 for ag resale, Next Generation Assessments for \$ 921.00, Richland Hospital for \$3,443.44 which included billing for OT and PT Services for students with IEP's, Sports Medicine Contract, and November sports trainer services; Richland Schools for \$1893.54 for our share of X-Country costs.
9. District Administrator, Dr. Kujawa gave some general comments regarding the November 5<sup>th</sup> referendum, updated the board on the H.S. Gym Floor and the issue with paint peeling once again, issues concerning the observance and adherence to gender equity policies and procedures, MSA Contract and addendum recommendation was made. The Addendum addresses engineering the additional need to upgrade CAT5 cabling to CAT6 in the existing school building.

10. Principal's report – Mr. Smudde updated the board on WKCE Testing, School Law Seminar he attended, the curriculum meeting, and Ridge and Valley Conference Principals meeting. He also reported on Teacher Evaluations and preparing for January Training in the Educator Effectiveness Model and gave an update on special education.
11. Business Manager's Report – Mrs. Richards updated the board on reports that have been filed, update on the current price and purchase of fuel for transportation; Insurance dividend update, communications on safety issues concerning slip and fall during winter weather season and an update on continued education class.
12. New Business
  - 12.1. Motion made by Mr. Louis to approve the bills and balances with receipts of \$37,580.03 and disbursements of \$456,341.77. Motion seconded by Mr. Huebsch. Roll call vote – Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes. Motion carried 7-0.
  - 12.2. MSA Contract and addendum
    - 12.2.1. Motion made by Mrs. Burch to approve the contract with MSA in the amount of \$269,000 for design of elementary addition and remodeling thus stated in referendum question. Motion seconded by Mr. Magee. Roll call vote – Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
    - 12.2.2. Motion made by Mr. Huebsch to approve the contract amendment with MSA in the amount of \$8,000. Motion seconded by Mr. Louis. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes. Motion carried 7-0.
  - 12.3. Presentation by Lisa Voisin, RW Baird and discussion on bond issuance/referendum financing.
  - 12.4. No action on Lightspeed e-mail archival and retrieval software.
  - 12.5. Motion made by Mr. Anderson to approve contract with Key Benefit Concepts for OPEB actuarial liability study in an amount not to exceed \$6,950. Motion seconded by Mr. Louis. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes. Motion carried 7-0.
  - 12.6. No action on H.S. Gym Floor – Baseman Brothers – follow up in January.
  - 12.7. Motion made by Mrs. Mueller to approve the disposal of snow blower by way of raffle done by the FBLA Club for startup money. Motion seconded by Mr. Magee. Roll call vote – Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 7-0.
  - 12.8. Motion made by Mr. Magee to set next board meeting dates as January 15<sup>th</sup> 7 p.m. and special meeting January 28<sup>th</sup> at 7 p.m. Motion seconded by Mrs. Mueller. Motion carried 7-0.

- 12.9. Discussion on agenda items for next board meeting took place.
- 12.10. Motion made by Mr. Huebsch and seconded by Mrs. Burch to hold a finance committee meeting on January 15<sup>th</sup> at 6:30 p.m. Motion carried 7-0.
13. Old Business – none
14. Motion made by Mr. Louis to adjourn to closed session under Wisconsin Statute 19.85 (1) (c) for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. Motion seconded by Mrs. Mueller. Roll call vote – Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes. Motion carried 7-0.
15. Motion made by Mr. Louis to reconvene to open session. Motion seconded by Mrs. Burch. Motion carried 7-0.
16. Motion made by Mr. Magee to approve \$907.40 as the compensation for FBLA Advisor. Motion seconded by Mr. Anderson. Roll call vote – Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-abstained; Mr. Huffar-yes; Mrs. Burch-yes; Motion carried 7-0.
17. Motion made by Mrs. Burch to approve Tina Greeley as volunteer assistant Wrestling Cheerleading Coach. Motion seconded by Mr. Louis. Roll call vote – Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes; Mr. Huffar-yes. Motion carried 7-0.
18. Motion made by Mrs. Mueller to approve Cheryl Crook as M.S. Girls Assistant Basketball Coach. Motion seconded by Mr. Anderson. Roll call vote – Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mr. Huebsch-yes; Mr. Magee-yes; Mr. Louis-yes. Motion carried 7-0.
19. Motion made by Mr. Magee to approve Ashley Palmer as third forensics coach for the 2013-14 season. Motion seconded by Mr. Louis. Roll call vote - Mr. Louis-yes; Mr. Huffar-yes; Mrs. Burch-yes; Mr. Anderson-yes; Mrs. Mueller-yes; Mr. Huebsch-yes; Mr. Magee-yes. Motion carried 7-0.
20. Motion made by Mrs. Burch to adjourn. Motion seconded by Mrs. Mueller. Motion carried 7-0.

Submitted by  
Pat Magee, School Board Clerk