

## PTSA Meeting Minutes October 7, 2014 Special Halloween Party Planning Meeting

Present: Deanna Louis, Kari Honer, Pam Moser, Jill Plonka.

The meeting was called to order by President Deanna Louis.

Treasurer's report: Current balance is about \$1700. We are hoping to double that after the first boxtops/milk caps pick up this fall.

The second order of Bulldog t-shirts is in. Jill will pick up from Deanna after the meeting and will sell at the Volleyball game and Football game this week. Jill mentioned she already had at least 4 people who had reserved a t-shirt. Cost is still \$10. We will sell seat cushions as well for \$7 a piece or 4 for \$20. If there are t-shirts left, we may sell at the Thursday evening Parent Teacher conferences on the 16th in the Commons area.

Fundraiser: Deanna brought copies of the Market Day fundraiser that Mazomanie Elementary does. This fundraiser is a food one where you order either by paper form or online, you choose the organization you want to support, order items online and pick up once a month at the school. Food choices involve frozen pizzas, meat, cookie dough, snack foods and many other items (like Schwan's). To learn more visit [www.marketday.com/welcome](http://www.marketday.com/welcome). Deanna thought the Band does this fundraiser as well and she will talk to Mrs. Behrens so we don't do the fundraiser when the Band does it. This could be a potential fundraiser replacement for the vending machine as Deanna says it is A LOT of work to keep it full and keep up with USDA dietary guidelines. We only make a few cents per item as it is more of a service to the students than a money-making venture.

Popcorn popper: Jill talked to Mr. Favreau as the Student Council owns the popcorn popper. He said if we were just going to use it once or twice they would not charge us to use it. Monica K. had mentioned at the last meeting about selling popcorn every other week for 50 cents a bag as Doudna does that for a fundraiser. Jill thought maybe this year have the PTSA do it one time as a treat for everyone for free for Valentine's Day, then maybe see if we could start it as a fundraiser later in the year or next year. We would then reimburse the Student Council for the popcorn we use.

Supper for the teachers during Parent Teacher conferences: We decided, per the suggestion of our new members, to supply the teachers with a meal on the conference night the administration does not. Pam talked to admin and they said they were supplying pizza to the teachers on the 16<sup>th</sup> so the PTSA will supply the teachers with Subway sub platters on Tuesday, October 21<sup>st</sup>. We will also send out an email to the membership to supply pans of bars or cookies for dessert. Deanna will pick up individual bags of chips as well. Jill will email the teachers to remind them that we will provide their supper that evening and Kari will order and have Subway deliver the subs to the Teacher lunchroom at 3 pm.

Halloween Party: The time was discussed and it will be on Friday, October 31, from 6-8 pm as well as the Haunted Hallway. It will be in the new Multi-purpose room in the new elementary building. We were unable to get a DJ on this short of notice so it will be for children in grades pre-K to 5<sup>th</sup> (Elementary age). Cost will be a canned food or dry good donation to the Richland Food Pantry and Kari volunteered to take the items over. Activities will be Halloween coloring pages, crafts, games such as toilet paper pumpkin bowling, pin the fangs on the bat, the fishing game and bean bag toss with toys, pencils, and temp tattoos (not candy) for prizes. Deanna will find her CD of Halloween music and Jill will provide a player for it. We will do a costume contest for the following groups: under 4, 4K, K, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades with the judging at 7 pm. Prizes will be \$5 gift cards to Culvers/Subway. Food: Hotdogs and buns, chips, veggies & dip, apples and apple cider, punch &

water. Jill will see if Oakwood will donate about 100 apples and 3 gallons of apple cider and will check with ET Foods on a hot dog donation and we will make thank you signs for all donations. Melissa Sprecher had offered to do fruit kabobs with pumpkin holders so Jill will confirm this. Jill asked Mrs. Moser if her Middle School student council would be willing to help out with games and she said she'd recruit as many of them that were available. Jill also talked to the AD Mr. Rice about the possibility of there being football playoffs that night and he said it would be unlikely they would want a Friday night game if they make it that far but he would mention it to the coaches if needed. Tables: We will see if we can use the round tables and push up some lunch tables from the commons in addition to the wall tables in the MP room. Jill will look into this. Decorations: Probably keep to a minimum as then there will be less to clean up afterwards. Jill will also see about getting keys/access to the elementary area so the party-goers can enter the building at the old elementary entrance where the haunted hallway will be. Jill will make flyers to put on the walls and will make one to go home with the kids two weeks before Halloween.

Since we took care of quite a bit of business at this meeting, the next meeting will be at our regular time on the 3<sup>rd</sup> Monday of the month which is November 17 at 6 pm in the Commons.